

YOUTH ACTIVITY FUND STEERING GROUP TERMS OF REFERENCE

Purpose:

- To ensure all provision supported through the youth activity funding stream effectively contributes to enable the Local Authority to meet its duties outlined in “The Statutory Guidance for Local Authorities on Services and Activities to Improve Young People’s Well-being” (Revised DFE 2012).

Objectives:

- To promote and raise awareness/profile of the Youth Activities Fund across the city.
- To provide support and challenge to Community Committees to ensure they are successful in providing a localised offer of a range of activities, influenced by the children and young people.
- To provide guidance and support to ensure that youth panels are fully functioning and that there is increased representation of young people in decision-making.
- To establish and agree a timetable with Community Committee members for commissioning and explore the potential for joint commissioning across the city.
- To review the Youth Activities Fund application process and consider how it can be simplified for providers, including a shortened process for small grants.
- To develop and strengthen the monitoring process to include the quality assurance criteria and a common evaluation form for all providers.
- To set out the outcomes expected of the activity providers and how success will be measured against the priorities defined in the Children and Young People’s Plan.
- To oversee the mapping of activity delivery and service providers to identify potential gaps in the market for the provision of activities across the city.
- Work collaboratively to support the development of partnerships, positive relationships and integrated working; ensuring there is a joined-up approach to providing local opportunities for children and young people to engage in activities.
- To scrutinize monitoring and evaluation data to assess the overall effectiveness and value for money of those projects/activities funded by this funding stream.
- To scrutinize monitoring and evaluation data to ensure there is equality of access to activity for all children and young people irrespective of ethnicity, gender, disability, sexuality, religion, etc.
- To identify ways in which the use of the Breeze Culture Network can be maximised to promote and report on the outcomes of the Youth Activity Fund.
- To provide a forum in which experiences and examples of good practice can be shared and disseminated across the city.
- To ensure that stakeholder feedback is reflected appropriately in any commissioning decisions.
- Work towards the goal of Leeds becoming a Child Friendly City.
- To use a restorative approach to problem solving and decision making.

Membership:

- Representatives of relevant stakeholder groups/forums including; Children’s Services, Breeze, Arts Development, Sport and Active Lifestyles and Area support.

Frequency of meetings:

- The group will meet on a quarterly basis.